



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

June 27, 2019

SHAWNDA DEANE, TREASURER
MARIANNE WILLIAMSON FOR PRESIDENT
1787 TRIBUTE ROAD SUITE K
SACRAMENTO, CA 95815

Response Due Date
08/01/2019

IDENTIFICATION NUMBER: C00696054

REFERENCE: APRIL QUARTERLY REPORT (11/01/2018 - 03/31/2019)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. Itemized disbursements must include a brief statement or description of why each disbursement was made. Please amend Schedule B-P supporting Line 23 of your report to clarify the following description(s): "Campaign Paraphanilia," "Campaign Paraphernalia," "Design," and "Event Production." For further guidance regarding acceptable purposes of disbursement, please refer to 11 CFR 104.3(b)(4)(i)(A).

Additional clarification regarding inadequate purposes of disbursement and a non-exhaustive list of acceptable purposes are available on the FEC website at <http://www.fec.gov/help-candidates-and-committees/purposes-disbursement/>.

2. Schedule B-P of your report discloses reimbursements to individuals for the following disbursement(s): "Event Supplies" and "Office Supplies." Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in an election cycle, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. Please amend your report to include the missing information on Schedule B-P and clearly identify each memo entry supporting a reimbursement. If itemization is not necessary, you must indicate so in an amendment to this report. (11 CFR §§104.3(b)(4)(i) and 104.9, and Advisory Opinions 1992-1 and 1996-20, footnote 3)